

CTC-ONS 2018 Board and Committee Meeting: Thursday, July 26 2018 (5:30-7pm)

Location: Kim Blanton's house

Attendees: Kim Blanton, Brenda Burns, Sharon Sanker, Gigi Robison, Maria Foley, Melinda Taylor, Jennifer Mulholland and Donna Andrews

Topic	Information	Action	Target Dates, F/U
Secretary report- Maria Foley	No updates	None	n/a
President report: Kim Blanton	<ol style="list-style-type: none">1. Vote on Jenn Mulholland as new Social Media Coordinator: unanimous voted in. Jenn to contact Jenna W for access to FB site.2. Vote on Melinda Taylor as new Political Advocate: discussion with group and decision was made to have both Melinda and Joanne shared this responsibility.3. Kim shared concerns with the group concerning the current treasurer and that she was not getting responses timely or at all and that tasks needed to be done were not getting done. Specifically, a check was needed to send to the leadership weekend and the treasurer was to look at the old records to determine the amount given last year, this was not followed through on and consequently a check for \$1000 was written and given to ONS when we only gave \$250 last year.	Kim to call treasurer and address concerns.	Week of 7/29

<p>President report: Kim Blanton</p>	<p>The second concern was regarding the PO Box that needed to be paid for as the deadline was closely approaching, Kim ended up paying herself as to not lose the box that our chapter has had for years. Group discussion ensued, suggestions made to have a conversation with the treasurer expressing our concerns and that our chapter could be audited at any time and that our chapter could be on the line if our records aren't up to date. Another suggestion made to have a back up treasurer or a treasure elect so that someone else has access to the records and the accounts in case that would be necessary for any reason. Group agreed to add a treasurer elect to the next elections and to stress that it be someone detailed oriented (possibly Jessica Hines).</p>	<p>Adding treasure elect to next elections</p>	<p>2018 elections</p>
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Treasurer report- Kim Warmen	Kim was not present, no treasurer report presented.	No action	n/a
Director At Large- Joanne Worthington	Joanne Worthington not present, no updates.	No action	n/a
Membership Committee -Amy Voris	Amy not in attendance, group had discussion on reaching out to nursing schools. Donna, Maria and Kim (once her presidency is complete) all expressed an interest in being part of this committee/ group.	Further discussion and planning needed	Sept. Board meeting
Newsletter Committee – Donna Andrews & Michelle Ottersbach	There will be 3 newsletters during the upcoming year. Donna and Michelle are working on the fall edition now. Donna is reaching out to the person who publishes the newsletter to make sure she has been paid, some discussion on being able to publish our own newsletter without having to pay an outside vender. Kim thought she might have a program that could do that. Kim gave Donna names of nurses to contact at the different hospitals for articles, specifically on any nursing research being done at their institutions. Also, Ruth's name was brought up as a contact for information on the leadership weekend.	Kim to see if she has a program on her computer that would possible work to develop the newsletter. Donna to contact nurses at different hospitals and Ruth for article information.	Fall newsletter
Program Committee - Sharon Sanker	Sharon and her committee have done a lot of work in planning for the upcoming meeting year, Sharon presented these plans: Here is the tentative CTC-ONS Program Year 2018-2019 as of 7/26/18: Tue 9/18/18 Fertility issues of cancer patients, The Phoenix (Sharon) Thur 10/18/18 Updates ONS Congress, Stonecreek W Chester/Parker's Blue Ash Tavern (Melinda, Joanne?) Thur 11/15/18 Diagnostic imaging, American Sign Museum (Brenda) Tues 1/8/19 ONS and political policy, Moerlein Lager House (Melinda)	Sharon and committee to finalize programs for 2018-2019 year	On-going

	<p>Wed 2/20/19 Benign hematology, Trios (Kim)</p> <p>Thur 3/14/19 Inspired care (compassion fatigue) Products Fair, Kingsgate Marriott (Sue, Sharon)</p> <p>Tues 4/9/19 Radiation-induced secondary malignancies, Maggiano's (Sue?)</p> <p>Wed 5/15/19 PD therapy checkpoints/drug interactions, Drees Pavilion (?)</p>		
<p>Community Outreach-Arleen Wuestefeld</p>	<p>Dragon boat race (presented by Jenn Mulholland) We have a full boat (18) paid for and a few backups! Jenn reported that our team name is listed on the dragon boat festival website (CTC ONS). Jenn reports that the participants will wear our chapter t shirts. Sharon has a long banner to use at an information tent that we will need volunteers to man during the festival.</p> <p>Report from Arleen after the meeting:</p> <p>1. Dragonboat festival. Jen mulholland has created a team. We will also have educational materials available. Date is September 8th</p> <p>2. We are a sponsor for Strike our Cancer night on August 29th. We have 50 vouchers to pass out with each good for 2 people. Patients can also sign up online. We will also have a table for educational materials that night. Will also encourage members to attend.</p> <p>3. Planning a committee meeting August 2nd or 9th.</p> <p>4. Let me know any projects you would like us to focus on or any community speakers you want us to consider and which meetings we need speakers for.</p>	<p>Members needed to volunteer</p>	
<p>Nominating-Brenda Burns and Gigi Robison</p>	<p>For 2018 – the ballot needs to include positions of Treasurer Elect and Director at Large. Discussion concerning having elections to extend 1 week past November meeting to allow members one last reminder to vote. Director at large is responsible to update our chapter website, as we discussed, Treasurer Elect is a detail oriented person. Gigi and Brenda to announce other awards that are available through ONS.</p>		<p>2018 eections</p>
<p>Archives-Gigi Robison</p>	<p>Table for next meeting.</p>	<p>none</p>	<p>n/a</p>

Board meeting dates for 2018	Board meetings this year: <ul style="list-style-type: none">• Thursday, September 27th• Thursday, 11/1• LOCATION: Bethesda North in the Schreiner's room at 6 pm. Teleconference will be available.	All board members to check their calendars to be sure 9/27 works for them.	
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This meeting was adjourned at: 7pm

Submitted by Maria Foley, CTC-ONS Secretary